



Bolux Group requires the services of a qualified, experienced

## **BAKERY SALES DRIVERS (Ramotswa/ Palapye/ Maun/ Francistown)**

Reporting to the **Depot Manager**, you shall have the responsibility to collect and deliver goods to Company Branches and customers and drive Company vehicles in strict adherence to laid down rules and regulations.

**Your principal responsibilities shall include the following:**

- Deliver and collect goods and documents to and from business partners as directed.
- Collect and submit all necessary documents to and from customers to ensure proof of collection and delivery.
- Ensure roadworthiness as well as validity of license disc for vehicles you are responsible for.
- Maintain Cleanliness of Company vehicles at all times.
- Refrain from transporting general public and any unauthorised passengers in Company vehicles.
- Monitor the maintenance and regular service of Company vehicles.
- Ensure obedience to road traffic signs and rules and validity of own driver's license.
- Provide satisfactory service to assigned accounts and new customers with the direction of the Sales plan.
- Take full responsibility and accountability of goods and documents in the Company vehicle that one is driving.
- Contact new and existing customers to discuss their needs, and to explain how these needs could be met by the Company's specific products and services.
- Answer customer enquiries about products, prices, availability and product use.
- Identify prospective customers and communicate the information to the Bakery Sales Supervisor.
- Participate actively in the Implementation of ISO and Kaizen programs in order to contribute to company compliance with Health, Safety and Environmental Policies.

### **EXPERIENCE, KNOWLEDGE & QUALIFICATIONS**

The ideal candidate should have at least three (3) years of experience in a similar position and a JC Certificate with a valid C1 or above, driver's license.

**The candidate must also**

- have good communication skills
- know basic numeracy skills
- pay attention to detail
- be observant and compliant

**KINDLY ADDRESS APPLICATIONS TO:**

**THE HUMAN RESOURCES MANAGER  
BOLUX GROUP (PTY) LTD  
PRIVATE BAG X01  
RAMOTSWA  
[recruitmentgroup@bolux.bw](mailto:recruitmentgroup@bolux.bw)**

**Closing date: 18<sup>th</sup> October 2024**

All emailed responses **MUST** have the name of the position on the subject line. Please note that **ONLY** shortlisted candidates will be responded to. Indicate your preferred location on the application letter.